



AGENDA

BOARD OF COMMISSIONERS – TELE-CONFERENCE MEETING

April 23, 2020

5:30PM

Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

Pledge of Allegiance

Attendance – Roll Call

Action Items:

Agenda Adoption

Approval of Minutes for the following Meeting:

Audit Meeting March 12, 2020

Regular Meeting March 26, 2020 (Teleconference)

Special Meeting April 8, 2020 (Teleconference)

Special Meeting April 15, 2020 (Teleconference)

Financial Report for April, 2020

COVID-19 UPDATE April 23, 2020

RESOLUTIONS:

**RESOLUTION 04-2020-14 OF THE BOARD OF COMISSIONERS
OF THE PARKING AUTHORITY OF THE CITY OF NEWARK
APROVING THE LIST OF BILLS AND FINANCIAL REPORT
FOR APRIL, 2020.**

Executive Session

Legal Report

Executive Director’s Report

New Business:

Adjournment:

Resolution #04-2020 -

C. Lawrence Crump, Esq., General Counsel

Anthony C. Mack, Esq.

**MINUTES OF THE TELECONFERENCE OF THE REGULAR MEETING
OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK**

**April 23, 2020
5:30PM**

The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

The pledge of allegiance was recited.
Roll Call as follows:

Present: Chairperson Raquel Cagley
Vice-Chair Andre Hollis
Treasurer Commissioner Niathan Allen
Secretary Commissioner Tarsha Prindle
Commissioner Marques A. Lewis
Commissioner James Parrillo
ABSENT Commissioner Roy Hargrove

Others Present: Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

Members of the Public: NONE

Chairperson Raquel Cagley noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Chair Cagley, seconded by Commissioner Allen and approved by unanimous consent

General Counsel Crump requested a Motion to adopt the Minutes of the Special Meeting of March 12, 2020. Motion to approve by Commissioner Lewis and seconded by Commissioner Allen and approved by unanimous consent.

General Counsel Crump requested a Motion to adopt the Minutes of the Regular Meeting of March 26, 2020. Motion to approve by Commissioner Lewis and seconded by Commissioner Allen and approved by unanimous consent.

General Counsel Crump requested a Motion to adopt the Minutes of the Special Meeting of April 8, 2020. Motion to approve by Commissioner Lewis and seconded by Chair Cagley and approved by unanimous consent.

General Counsel Crump requested a Motion to adopt the Minutes of the Special Meeting of April 15, 2020. Motion to approve by Commissioner Lewis and seconded by Commissioner Allen and approved by unanimous consent.

General Counsel Crump presented the following Resolutions:

1. **RESOLUTION #04-2020-14 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR APRIL, 2020.** Motion to approve by Chair Cagley, seconded by Commissioner Allen and approved by unanimous consent.

Executive Director Mack gave an update on the staffing issues presented by COVID-19. Director stated the essential staff has been coming in and also working from home. The Executive Director speaks daily with the Director of Enforcement and the small staff we have coming in. Summonses are being issued only for public safety violations. We average 25 to 30 summonses per day. The Director further reported that we consistently sanitize our vehicles. The authority has about ninety (90) days of PPE supplies, i.e. gloves, masks, hand sanitizers. We are in the process of purchasing more, which is a challenge in and of itself.

Executive Director Mack further advised the Board that the Authority is still in compliance with the Mayor's "Be Still Mondays" and will continue to do so until he announces that it is discontinued. The Authority work days are currently

Monday through Tuesday. In addition, we have a telephonic staff meeting every Monday morning at 10:00am. Commissioner Lewis inquired about social distancing. Director advised that we are, in fact, practicing social distancing. No one shares desks, phones or supplies.

Director Mack reported that our revenue has diminished substantially and provided comparison of what we collect now to what we have collected in the past. Director also advised that we have had a couple of meters vandalized, but, for the most part, it has not been too bad in that area.

There was no Legal report and no further report from the Executive Director

Commissioner Allen recognized and praised the efforts of the Executive Director, General Counsel and staff during this most difficult time and the entire Board agreed,

There being no further business, the meeting was adjourned at 6:16 on motion of Commissioner Allen seconded by Commissioner Parrillo and approved by unanimous consent.

**RESOLUTION APPROVING THE LIST OF BILLS FOR
APRIL 23, 2020**

Resolution No. 04-2020-14

**Approved as to form and
Legality on basis of Facts**

~~**Factual Contents Certified**~~

by 
Budget Authorization Certified


C. Lawrence Crump, Esq.

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of April, 2020; and

WHEREAS, the Board of Commissioners approved the list of Bills for April, 2020; and

WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the List of Bills for April 2020 is approved for payment.

Commissioner _____ Seconded the Motion _____
X - Indicates Vote ~ AYE - Yes NAY - No NV - Not Voting AB - Absent
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB

RAQUEL CAGLEY				
JAMES PARRILLO				
NIATHAN ALLEN				
ANDRE HOLLIS				
MARQUES A. LEWIS				
TARSHA PRINDLE				
ROY HARGROVE, JR				

I hereby certify that the above Resolution No.04-2020-14 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on April 23, 2020.

By: 
RAQUEL A. CAGLEY, Chairperson
Newark Parking Authority

(SEAL)
ATTEST: