

**MINUTES OF THE ANNUAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
January 28, 2016**

The meeting was convened at 50 Park Place, Suite 919, Newark, New Jersey, at 4:10 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office.

Roll Call as follows:

Present:

Chair Evelyn Williams
Commissioner Hubert Graham
Treasurer DeAndre Rudolph
Commissioner Deborah Ballard

Absent

Executive Director Anthony C. Mack, Esq (*excused*)
Commissioner Niathan Allen (*excused*)
Commissioner Raquel Cagley (*excused*)

Others Present:

Chigozie U. Onyema, General Counsel and
Dir. of Compliance & Dev.
Gabriele Santos, Manager Fiscal Operations
Sr. Executive Asst., Merian Williams

Members of the Public:

Linda McDonald Carter

The pledge of allegiance was recited.

Chair Williams noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Motion to amend and adopt the Agenda for today's meeting by Commissioner Rudolph, seconded by Commissioner Graham and approved by unanimous consent.

Commissioner Graham motioned to relieve the Chair, seconded by Commissioner Rudolph, approved by acclamation. Thereafter, same was relinquished to Legal Counsel, Chigozie U. Onyema, Esq., for purposes of elections. All of the offices were vacated. Mr. Onyema explained the procedure for election of new officers.

Evelyn Williams was nominated for Chairperson by Commissioner Ballard and seconded by Commissioner Rudolph. There were no other nominations for Chair. Nominations were closed and the vote took place.

ROLL CALL FOR CHAIR:

Evelyn Williams	YES
Hubert Graham	YES
Deborah Ballard	YES
DeAndre Rudolph	YES

Evelyn Williams was elected to the office of Chairperson of the Board, by acclamation.

Motion to relieve Legal Counsel of the floor and turn the remainder of the meeting over to the Chairperson by Commissioner Rudolph, seconded by Commissioner Graham and approved by unanimous consent.

Chairwoman Williams thanked the Board for their vote of confidence. The Chair opened the floor for nominations for the office of Vice-Chairman. Commissioner Rudolph nominated Commissioner Cagley in her absence. Commissioner Graham seconded the nomination. Commissioner Ballard self-nominated and same was seconded by Chair Williams. There being no other nominations, motion to close the nominations by Commissioner Rudolph, seconded by Commissioner Graham. Commissioner Graham seconded the nomination of Commissioner Ballard.

ROLL CALL FOR VICE-CHAIR FOR COMMISSIONER CAGLEY

Evelyn Williams	NO
Deborah Ballard	NO
Hubert Graham	NO
DeAndre Rudolph	NO

ROLL CALL FOR VICE-CHAIR FOR COMMISSIONER BALLARD

Evelyn Williams	YES
Deborah Ballard	YES
Hubert Graham	YES
DeAndre Rudolph	YES

Commissioner Ballard was voted into the office of Vice-Chair, by acclamation.

Chair Williams opened the floor for nominations for the position of Treasurer. Commissioner Graham nominated Commissioner Rudolph and same was seconded by Commissioner Ballard. There being no other nominations, motion to close nominations by Commissioner Graham, second by Commissioner Ballard, approved by unanimous consent. Voting commenced.

ROLL CALL FOR TREASURER:

Evelyn Williams	YES
Deborah Ballard	YES
Hubert Graham	YES
DeAndre Rudolph	YES

Commissioner Rudolph was re-elected to the Office of Treasurer, by acclamation.

Chair Williams opened the floor for nominations for the position of Secretary. Commissioner Williams nominated Commissioner Allen, in his absence. Commissioner Graham seconded the nomination. There being no other

nominations, motion to close nominations by Commissioner Graham, seconded by Commissioner Rudolph. Voting commenced.

ROLL CALL FOR SECRETARY:

Evelyn Williams	YES
Deborah Ballard	YES
Hubert Graham	YES
DeAndre Rudolph	YES

Commissioner Allen was elected to the Office of Secretary by acclamation. Chair Williams stated that if Mr. Allen should decline, the Office of Secretary will be voted on again.

Upon completion of elections, Chair Williams requested a motion to close the nominations and voting for all positions. Motion to close by Commissioner Rudolph and seconded by Commissioner Ballard. Chair Williams congratulated everyone.

After review of the Minutes of the December 17, 2015 and January 6, 2016 Special Meeting, on motion of Commissioner Graham, seconded by Commissioner Rudolph, the minutes of the meeting were approved by unanimous consent.

Chair Williams requested review of the Financial Report. Commissioner Rudolph answered questions concerning expenditures on the List of Bills. Gabby Santos assisted the Treasurer in presentation of the Financial Report and Year End Report. Upon completion and full discussion on motion made by Commissioner Graham and seconded by Commissioner Rudolph, the Financial report was accepted by unanimous consent.

At approximately 4:30 PM a Member of the Public arrived, one Linda McDonald Carter. Mrs. Carter advised the Bard that she was appearing concerning parking on Boston Street. Ms. McDonald Carter received a parking ticket over the holidays. She lives on Boston Street. Owns three (3) vehicles. Has a permit for two (2). She indicated that the City Ordinance was put in place in order to be favorable to the residents of that street and to prevent outsiders from parking. Ms. McDonald Carter stated she does not feel the officers are trained properly in courtesy for residents that

actually live on the street. She suggested that the Authority obtain License Plate Recognition software in order to determine whether or not an individual lives on the street prior to issuing a ticket. Commissioner Ballard inquired as to whether or not any other residents have three vehicles. Chair Williams responded to her concern about the PEO's being disrespectful and indicated that is highly unusual and not at all representative of our officers. All of our officers are courteous and have been trained in that regard. Ms. McDonald Carter stated that in other communities the officer would have knocked on the resident's door before issuing the ticket and we should do the same. Mr. Onyema explained to her why that could not and would not be done. He further advised that we enforce in accordance with the way the ordinance is written and suggested that maybe she should reach out to the Central Ward Council Member to have the Ordinance amended. After full and complete discussion on this matter, Chair Williams and the Board thanked Ms. McDonald Carter for coming to the meeting and bringing the matter to the attention of the Board. Chair Williams invited her to come back any time and advised that she was welcome to stay if she so desired. Ms. McDonald Carter declined to stay, thanked the Board for it's time and left the meeting.

Chair Williams then presented the following Resolutions:

The following resolutions were presented to the Board for Approval:

RESOLUTION #01-2016-05 APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR JANUARY 2016. Motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-06 APPROVING 2016 MEETING DATES. Motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-07 AUTHORIZING OFFICIAL NEWSPAPERS FOR 2016. Motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-08 AUTHORIZING CUSTODIAN OF RECORD FOR 2016. Motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-09 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL

CONTRACT FOR CIVIL ENGINEER, LAND SURVEYOR, AND SITE ENGINEER. General Counsel explained to the Board that in November, 2015 we issued a RFQ for Site Engineer and Land Surveyor. The company selected is 100% African American owned. He discussed the other responses. After discussion motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-10 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL CONTRACT FOR ARCHITECTURE SERVICES. General Counsel fully discussed the firm profile and distributed the firm packet. Gabby Santos, Fiscal Manager discussed budget appropriation and unrestricted revenue for these services. Motion to approve by Commissioner Graham and second by Commissioner Rudolph, approved by unanimous consent.

RESOLUTION #01-2016-11 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO MODIFY THE PROFESSIONAL SERVICE CONTRACT WITH MASER CONSULTING, P.A. FOR GEOTECHNICAL ENGINEERING SERVICES. General Counsel fully discussed and reviewed specifics. After discussion motion to approve by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #01-2016-12 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2016 CASH MANAGEMENT PLAN. Motion to approve by Commissioner Rudolph, seconded by Commissioner Graham and approved by unanimous consent.

Motion to go into Executive Session (**Resolution #01-2016-13**) by Commissioner Ballard, second by Commissioner Rudolph and approved by Unanimous Consent.

Upon completion of Executive Session, Counsel noted for the record that all members of the Board were still present and that the Board entered into executive session for discussion of brief Legal matters, pending litigation and personnel matters. There are no other matters were discussed. No other matters will be recorded in the minutes. No member of the public was present at commencement of the Executive Session and upon resuming the meeting no members of the public were present. The Board resumed it's regular meeting on motion to by Commissioner Graham and seconded by Chair Williams, approved by unanimous consent.

There being no further business, the meeting was adjourned at approximately 5:55 P.M. on motion of Commissioner Ballard and seconded by Commissioner Graham, and approved by unanimous consent.