



# AGENDA

## BOARD OF COMMISSIONERS – TELE-CONFERENCE MEETING

March 26, 2020

5:00PM

**Public Statement:** The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

**Pledge of Allegiance**

**Attendance – Roll Call**

**Action Items:**

**Agenda Adoption**

**Adoption of Minutes of February 27, 2020**

## FINANCIAL REPORT

### RESOLUTIONS:

1. **RESOLUTION #03-2020-10** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MARCH, 2020.
2. **RESOLUTION #03-2020-11** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING THE f2020 BUDGET APPROVED BY THE DCA.

Executive Session

Legal Report

Executive Director’s Report

New Business:

Adjournment:

**Resolution #02-2020 - 12**

C. Lawrence Crump, Esq., General Counsel

Anthony C. Mack, Esq.

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
March 26, 2020**

**BOARD OF COMMISSIONERS – TELE-CONFERENCE MEETING, MARCH 26, 2020  
5:00PM**

The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

The pledge of allegiance was recited.  
Roll Call as follows:

Present: Chairperson Raquel Cagley  
Vice-Chair Andre Hollis  
Treasurer Commissioner Niathan Allen  
Secretary Commissioner Tarsha Prindle  
Commissioner Marques A. Lewis  
Coommissioner Roy Hargrove  
Commissioner James Parrillo

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Gabriela Santos, Fiscal Manager  
Sr. Executive Asst., Merian Williams

Members of the Public: NONE

Chairperson Raquel Cagley noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Chair Cagley, seconded by Commissioner Allen and approved by unanimous consent.

General Counsel Crump requested a Motion to adopt the Minutes of the meeting of February 27, 2020. Motion to approve by Commissioner Lewis and seconded by Commissioner Allen and approved by unanimous consent.

General Counsel Crump presented the following Resolutions:

1. **RESOLUTION #03-2020-10 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MARCH, 2020.** Motion to approve by Commissioner Allen, seconded by Commissioner Prindle and approved by unanimous consent.
  
2. **RESOLUTION #03-2020-11 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING THE f2020 BUDGET APPROVED BY THE DCA.** Motion To Adopt by Chair Cagley, seconded by Commissioner Lewis.

Treasurer Allen, Executive Director Mack and Manager of Fiscal Operations Santos, summarized and reviewed the Budget that was submitted to the DCA.

After full and complete review and discussion, Roll Call for Adopting the Budget for f2020:

<b>Chair Cagley</b>	<b>Yes</b>
<b>Vice-Chair Hollis</b>	<b>Yes</b>
<b>Treasurer Allen</b>	<b>Yes</b>
<b>Secretary Prindle</b>	<b>YES</b>
<b>Commissioner Lewis</b>	<b>Yes</b>
<b>Commissioner Prindle</b>	<b>Yes</b>
<b>Commissioner Hargrove</b>	<b>Yes</b>

Motion to go into Executive Session (Resolution 03-2020-12) by Commissioner Lewis, seconded by Commissioner Allen and approved by unanimous consent.

Upon completion of Executive Session, General Counsel noted for the record that the Board entered into executive session with regard to legal, and/or personnel matters. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. No members of the public were present when the Executive Session commenced and no Member of the Public were present upon return to the regular session. Motion to resume regular session by Commissioner Cagley, second by Commissioner Lewis and approved by unanimous Consent

Chair Cagley stated that moving forward, during this Pandemic, we will have a tele-conference meeting weekly. Vice-Chair Hollis requested that those meetings be conducted virtually and everyone agreed. It was decided that in preparation for our April 1, 2020 meeting, we will have a practice Zoom meeting on Tuesday, March 31, 2020 to make sure everyone is knowledgeable on how to join a meeting.

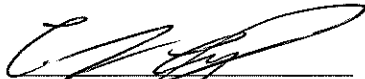
There being no further business, the meeting was adjourned at 6:41 on motion of Commissioner Lewis seconded by Commissioner Allen and approved by unanimous consent.

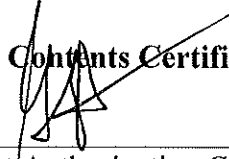
**RESOLUTION APPROVING THE LIST OF BILLS FOR  
FEBRUARY, 2020**

**Resolution No. 03-2020-10**

**Approved as to form and  
Legality on basis of Facts**

**Factual Contents Certified**

  
C. Lawrence Crump, Esq.

by   
Budget Authorization Certified

**WHEREAS**, the Executive Director has received and reviewed the attached List of Bills for the Month of February, 2020; and

**WHEREAS**, the Board of Commissioners approved the list of Bills for February, 2020; and

**WHEREAS**, the Executive Director is recommending that the List of Bills be approved; and

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the List of Bills for February 2020 is approved for payment.

Commissioner \_\_\_\_\_ Seconded the Motion \_\_\_\_\_

X - Indicates Vote ~ AYE – Yes NAY-No NV – Not Voting AB – Absent  
Board of Commissioners Vote of Final Passage

Commissioners                      AYE   NAY   NV   AB

RAQUEL CAGLEY				
JAMES PARRILLO				
NIATHAN ALLEN				
ANDRE HOLLIS				
MARQUES A. LEWIS				
TARSHA PRINDLE				
ROY HARGROVE, JR				

I hereby certify that the above Resolution No.03-2020-10 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on March 26, 2020.

By:   
RAQUEL A. CAGLEY, Chairperson  
Newark Parking Authority

(SEAL)  
ATTEST:

# 2020 ADOPTED BUDGET RESOLUTION

## Newark Parking Authority (Name) AUTHORITY

FISCAL YEAR; FROM; January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Newark Parking Authority for the fiscal year beginning January 1 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Newark Parking Authority at its open public meeting of March 26, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ \_\_\_\_\_, Total Appropriations, including any Accumulated Deficit, if any, of \$ \_\_\_\_\_ and Total Unrestricted Net Assets utilized of \$ \_\_\_\_\_ 0; and


WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ \_\_\_\_\_ and Total Unrestricted Net Assets planned to be utilized of \$ \_\_\_\_\_ ; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Newark Parking Authority, at an open public meeting held on that the Annual Budget and Capital Budget/Program of the Newark Parking Authority for the fiscal year beginning, January 2020 and, ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

\_\_\_\_\_  
(Secretary's Signature)

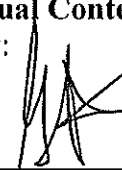
Governing Body Member:  
Raquel Cagley, Chairwoman  
Andre Hollis, Vice-Chairman  
Niathan Allen, Treasurer  
Tarsha Prindle, Secretary  
Marques A, Lewis Commissioner  
Roy Hargrove, Commissioner  
James Parrillo, Commissioner

03-2020  
  
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**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE BOARD OF  
COMMISSIONERS TO ENTER INTO EXECUTIVE SESSION TO DISCUSS LEGAL  
AND PERSONNEL MATTERS**

Approved as to form and  
Legality on basis of Facts

Factual Contents Certified  
to by:



**RESOLUTION 03-2020-12**

**RESOLVED** by the Board of Commissioners (hereinafter called the "Board") of the Parking Authority of the City of Newark (hereinafter called the "Authority") on this 12<sup>th</sup> day of March, 2020 that Executive Session of this Authority is held to discuss legal and personnel matters.

**BE IT FURTHER RESOLVED** that this portion of the meeting be closed to the public, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6, et. seq.).

**BE IT FURTHER RESOLVED** that the discussion during the closed portion of the meeting be disclosed to the public, most notably attorney client privilege and personnel under N.J.S.A. 10:4-12(b)(7), and N.J.S.A. 10:4-12 (b) (8) if and only if permitted by law at a future time.

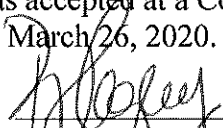
Commissioner Seconded the Motion  
 X - Indicates Vote    AB – Absent    NV – Not Voting  
 Board of Commissioners Vote of Final Passage

Commissioners    AYE    NAY    NV    AB    Commissioners    AYE    NAY    NV    AB

Raquel Cagley				X	Andre Hollis	X			
Niathan Allen	X				James Parrillo				X
Tarsha Prindle	X				Marques a. Lewis	X			
Roy Hargrove				X					

I hereby certify that the above resolution was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on March 26, 2020.

By:

  
 RAQUEL CAGLEY  
 Vice-Chairperson, Newark Parking Authority

(SEAL)  
 ATTEST:

WITNESS:

\_\_\_\_\_