

**MINUTES OF THE TELECONFERENCE OF THE REORGANIZATION
AND BUDGET REVIEW MEETING OF
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
JANUARY 28, 2021
5:30PM**

The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

The pledge of allegiance was recited.

**MOMENT OF SILENCE FOR THE LATE DR. NIATHAN ALLEN,
TREASURER OF THE BOARD OF COMMISSIONERS - (MAY 3, 1941 –
JANUARY 16, 2021)**

Roll Call as follows:

Present: Chairperson Raquel Cagley
Vice-Chair Hollis
Secretary Tarsha Prindle
Commissioner Marques Lewis
Commissioner Evelyn Williams

Absent

Others Present: Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Fiscal Manager

General Counsel C. Lawrence Crump noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Chair Cagley, seconded by Commissioner Lewis and approved by unanimous consent All seats were vacated and General Counsel conducted the 2021 elections.

Prior to accepting nominations, there was discussion initiated by Commissioner Lewis concerning the duties and responsibilities of the Board Commissioners and how the Board should move forward in 2021 related to attendance at meetings and promptness. That sentiment was echoed by Commissioner Williams and other Board members who added their commentary.

General Counsel advised the Board that there is a requirement of three (3) votes for each seat to be elected to that position,.

Raquel Cagley was nominated for Chairperson by Commissioner Hollis and hearing no other nominations for Chair, nominations were closed and the vote took place.

ROLL CALL FOR CHAIR:

Raquel Cagley	YES
Andre Hollis	YES
Marques A. Lewis	YES
Tarsha Prindle	YES
Evelyn Williams	YES

(5 votes; 0 abstentions; 0 absences)

Raquel Cagley was elected to the office of Chairperson of the Board, by acclamation.

The floor was open for nominations for the office of Vice-Chair. Chair Cagley nominated Commissioner Hollis. Hearing no other nominations for Vice-Chair, nominations were closed and the vote took place.

ROLL CALL FOR VICE-CHAIR:

Raquel Cagley	YES
Andre Hollis	YES
Marques A. Lewis	YES
Tarsha Prindle	YES
Evelyn Williams	YES

(5 votes; 0 abstentions; 0 absences)

Commissioner Hollis was elected to the office of Vice-Chair, by acclamation.

The floor was open for nominations for the office of Treasurer. Commissioner Hollis nominated Commissioner Prindle. Hearing no other nominations for Treasurer, nominations were closed and the vote took place.

ROLL CALL FOR TREASURER:

Raquel Cagley	YES
Andre Hollis	YES
Marques A. Lewis	YES
Tarsha Prindle	YES
Evelyn Williams	YES

(5 votes; 0 abstentions; 0 absences)

Commissioner Prindle was elected to the office of Treasurer by acclamation.

The floor was opened for nominations for the position of Secretary. Commissioner Williams nominated Commissioner Marques A. Lewis. There being no other nominations, nominations were closed.

ROLL CALL FOR SECRETARY:

Raquel Cagley	YES
Andre Hollis	YES
Marques A. Lewis	YES
Tarsha Prindle	YES
Evelyn Williams	YES

(5 votes; 0 abstentions; 0 absences)

Commissioner Lewis was elected to the Office of Secretary by acclamation.

Chairwoman Cagley thanked the Board of Commissioners for their vote of confidence. She congratulated all the officers on being elected to the Executive Board of the Board of Commissioners.

General Counsel requested a Motion to approve the minutes from the December 17, 2020, Regular Meeting. Motion to approve by Chair Cagley, seconded by Commissioner Williams and approved by unanimous consent.

General Counsel requested the financial report. Santos reviewed the Financial Report and List of Bills with the Board. Motion to approve the List of Bills for January 2021, **Resolution #01-2021-01** by Commissioner Williams, seconded by Chair Cagley and approved by unanimous consent.

General Counsel requested a Motion to review the proposed FY2021 Budget. Motion to review by Chair Cagley, seconded by Commissioner Lewis.

Discussion: Executive Director Mack and Fiscal Manager Gabriela Santos presented the Synopsis and proposed Budget. Fiscal Manager Santos stated that he Finance Committee and Executive team met and reviewed the entire budget on January 21, 2021, in preparation for tonight’s presentation to the Board. The Authority’s Accountant and Fiscal Manager also reviewed the proposed Budget. The summary was created for ease of reference for the entire Board. Fiscal Manager Santos pointed out that \$52,000.00 has been appropriated for up-date of older models vehicles and meter upgrades with technology improvements, as needed.

Executive Director Mack advised the Board that these are projections that have been discussed with the accountant and fiscal Manager. The projections are always subject to change.

Vice-Chair Hollis expressed his appreciation and thanks to the team for preparation and presentation of the Budget. He acknowledged the time and effort put into preparation of the same. Cagley reiterated the same expression of thanks

Upon completion of discussion, **Resolution #01-2021-06** was approved. The following is the roll call for said vote:

ROLL CALL FOR PROPOSED 2021 BUDGET:

Raquel Cagley	YES
Andre Hollis	YES
Marques A. Lewis	YES
Tarsha Prindle	YES
Evelyn Williams	YES

(5 votes; 0 abstentions; 0 absences)

General Counsel Crump presented the following Resolutions:

RESOLUTION #01-2021-02 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE MEETING DATES FOR THE YEAR 2021, Motion to approve by Commissioner Williams, seconded by Commissioner Cagley. After discussion concerning the time of the upcoming meetings it was agreed to keep the time at 5:30pm. Motion was approved by unanimous consent.

RESOLUTION #01-2021-03 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING OFFICIAL NEWSPAPERS FOR ADVERTISING FOR 2021. Motion to Approve By Treasurer Prindle, Seconded By Commissioner Williams, approved by unanimous consent.

RESOLUTION #01-2021-04 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AMENDING THE PROFESSIONAL SERVICES CONTRACT FOR COMPUTER AND INFORMATION TECHNOLOGY SERVICES FOR EXIGENT TECHNOLOGIES, LLC. MOTION TO APPROVE BY CHAIR CAGLEY, SECONDED BY COMMISSIONER WILLIAMS. **DISCUSSION:** General Counsel advised the Board that the reason for the increase is related to additional work required to install security cameras, equipment and fiber at the new GSMUPF. Even though, we are working to get the amount required decreased, it is necessary to move forward with approval. The quote for this resolution is mainly for hardware. Director explained that the new building is already live with the internet, wifi and is up and running. However, it is necessary to get the wiring and the security cameras in place. The Director gave a full explanation of what is still required. To be done. Commissioner Hollis inquired as to the profile of the company performing the work. Director reminded the Board that the full company profile was presented when they responded to the RFQ. *After completion of the discussion, motion was approved*

by Commissioners Cagley, Williams, Lewis and Prindle. Commissioner Hollis abstained,

RESOLUTION #01-2021-05 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE REQUEST FOR QUALIFICATIONS FOR CLEANING SERVICES AT THE GREEN STREET MIXED USE PARKING FACILITY.

Motion to Approve by Secretary Lewis, seconded by Secretary Prindle.

Discussion: Commissioners solidly discussed and recommended that there be a requirement that we include in the RFQ that there be minority, hopefully Newark residents, for any company that is awarded this contract. General Counsel assured the Board he would follow their requests. Motion approved by unanimous consent.

Executive Director Mack advised that some of the furniture has been delivered and is installed. The building is IT live. We are expecting elevator approval to be forthcoming, We anticipate receiving the TCO tomorrow! The TCO will trigger the City move in and generate their lease commencement date. The loan is scheduled to close tomorrow, January 29, 2021 as well. Director invited the Commissioners to go and walk through the building.

Commissioners all expressed to the team their thanks and appreciation for getting us to this point. Barring any unforeseen circumstances, NPA move in is set for February.

The Board and Executive staff discussed future plans to honor our late Dr. Niathan Allen. The Executive Director was charged with the responsibility of communicating with the family and City Administration concerning this matter.

There being no further business, the meeting was adjourned on motion of Secretary Lewis, seconded by Commissioner Williams, and approved by unanimous consent at 6:50pm. Secretary Lewis closed the meeting with a prayer.