



AGENDA

BOARD OF COMMISSIONERS - REGULAR MEETING

October 23, 2014 5:00 PM

[Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; Adequate notice has been given to the public by advertisement in the Star Ledger and transmitted to the City of Newark's Public Information Office].

Roll Call

Pledge of Allegiance

Adoption of Agenda

Adoption of Minutes for September Regular Meeting

Financials:

List of Bills and T-Report:

1. RESOLUTION #10-2014-67 APPROVING OCTOBER, 2014 BILLS & FINANCIAL REPORT

Budget Review Operations

DeAndre Rudolph Treasurer and Gabriela Santos – Manager of Fiscal

2. RESOLUTION #10-2014-68 OF BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2015 BUDGET OF THE PARKING AUTHORITY OF THE CITY OF NEWARK.

COMMITTEE REPORTS (If Any)

EXECUTIVE DIRECTOR'S REPORT

Ethelyn S. Bowers

Executive Session (10-2014-66 If needed)

RESOLUTIONS:

3. RESOLUTION #10-2014-69 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACCEPTING AND APPROVING THE RECOMMENDATIONS OF THE TREASURER AND EXECUTIVE DIRECTOR RELATED TO VARIANCES IN THE 2015 BUDGET.
4. RESOLUTION #10-2014-70 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RECOMMENDING THAT THE PARKING METERS ON MARKET STREET, BETWEEN UNIVERSITY AVENUE AND MARTIN LUTHER KING, JR. BOULEVARD, BE EXTENDED FROM A ONE HOUR TO TWO HOUR TIME LIMIT.
5. RESOLUTION #10-2014-71 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING EXPANSION TO THE PARKING SYSTEM IN THE CITY OF NEWARK.

Unfinished Business

New Business

Public Comment

Chairperson/Board Comments

Adjournment

**MINUTES OF THE REGULAR MEETING AND 2015 BUDGET REVIEW
OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
October 23, 2014**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 5:00 P.M.

Pursuant to (Ch 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited.

Roll Call as follows:

Present:

Vice-Chairman Hubert Graham
Commissioner Evelyn William
Commissioner Raquel Cagley
Commissioner Samuel Lucas

Absent:

Chairman LaVar Young
Commissioner A. Dean Rawls
Commissioner DeAndre Rudolph

Others Present:

Executive Director, Ethelyn S. Bowers
Chigozie U. Onyema, Esq., Dir. Of Development
and Compliance/Legal Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Manager Fiscal Operations

Michael Elam, Member of the Public

Vice-Chair Graham noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Vice-Chair Graham requested a Motion to Adopt the Agenda. Motion to accept the Agenda by Commissioner Cagley and Seconded by Commissioner Williams, and approved by unanimous consent.

Vice-Chair Graham requested a Motion to Approve the Minutes from September 2014. After comments from Commissioner Cagley, the record was corrected to reflect that Commissioner Cagley did not vote on any of the Resolutions as she arrived at the meeting late. Motion to approve with amendment by Commissioner Williams and Seconded by Commissioner Lucas and approved by unanimous consent.

Vice-Chair Graham presented the List of Bills. Commissioner Cagley requested information on the Positive Impact invoice. Executive Director Bowers addressed the concerns of Commissioner Cagley.

- 1. RESOLUTION #10-2014-67 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR OCTOBER 2014. Motion to Approve by Commissioner Williams and seconded by Commissioner Lucas. Approved by Unanimous Consent.**

Vice-Chair Graham presented the 2015 Budget. Gabriela Santos thoroughly reviewed the Budget to the Board in the absence of Treasurer, Commissioner DeAndre Rudolph. Mrs. Santos reviewed the Budget and the Resolution approving same. Mrs. Santos completely discussion specific variances in the new Budget. Mrs. Santos advised the Board that the DCA now requires a Resolution approving specific variances. The Budget statement was read. Executive Director Bowers commented on the Budget as presented. Upon completion of the presentation and after full discussion by the Board, Vice-Chair Graham presented the following two Resolutions related to the budget.

- 2. RESOLUTION #10-2014-68 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2015 BUDGET OF THE PARKING AUTHORITY OF THE CITY OF NEWARK. Motion to Approve by Commissioner Cagley, seconded by Commissioner Williams. Approved by Unanimous Consent.**

3. **RESOLUTION #10-2014-69 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACCEPTING AND APPROVING THE RECOMMENDATIONS OF THE TREASURER AND RELATED TO VARIANCES IN THE 2015 BUDGET. Motion To Approve By Commissioner Cagley, Seconded By Commissioner Williams And Approved By Unanimous Consent.**

Vice Chair Graham presented the following Resolutions:

4. **RESOLUTION #10-2014-70 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RECOMMENDING THAT THE PARKING METERS ON MARKET STREET, BETWEEN UNIVERSITY AVENUE AND MARTIN LUTHER KING JR. BOULEVARD BE EXTENDED FROM A ONE HOUR TO TWO HOUR TIME LIMIT. Motion to Approve by Commissioner Williams and seconded by Commissioner Lucas. Approved by Unanimous Consent.**
5. **RESOLUTION #10-2014-71 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING EXPANSION OF THE PARKING SYSTEM IN THE CITY OF NEWARK. Motion to Approve by Commissioner Williams and seconded by Commissioner Lucas. Approved by Unanimous Consent.**

There were no Committee Reports to present.

EXECUTIVE DIRECTOR REPORT

Ms. Bowers expressed gratification to Mrs. Santos for her hard work on the Budget. She stated that Mrs. Santos ensures that the Budget is completed and submitted in a timely manner and she and the Board appreciate her efforts.

Mrs. Bowers advised the Board that on Monday, October 27, 2014m at 10:00 A.M. the next group of Parking Enforcement Officers will be sworn in by the City Clerk's Office in the Council Chambers. She stated that if any Board Members are available, it would be appreciated if they could attend the swearing in. The Officers are very proud to be sworn in and have invited their family and friends to attend and several staff persons will also be in attendance.

Commissioner Cagley requested permission to attend the up-coming Regional Business Partnership event. The Executive Director indicated that she would make sure arrangements were made for her to attend.

Vice-Chair Graham stated, there being no further business, and seeing and hearing no members of the public present, request for motion to adjourn. Motion to adjourn By Commissioner Williams and seconded by Commissioner Lucas. The meeting was adjourned at approximately 6:00 P.M.

***NOTE: NO EXECUTIVE SESSION**

RESOLUTION APPROVING THE LIST OF BILLS FOR OCTOBER, 2014

Resolution No. **10-2014-6**

**Approved as to form and
Legality on basis of Facts**

Factual Contents Certified

by _____
Budget Authorization Certified

Chigozie U. Onyema, Esq.

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of October, 2014; and

WHEREAS, the Board of Commissioners approved the list of Bills for October, 2014; and

WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the List of Bills for October, 2014 approved for payment.

Commissioner _____ Seconded the Motion
X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Hubert Graham	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DeAndre Rudolph	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raquel Cagley	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Samuel Lucas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evelyn Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LaVar Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A Dean Rawls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that the above Resolution No.10-2013-46 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on October 23, 2014.

By: _____
HUBERT GRAHAM, Vice-Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

WITNESS:

#10-2014-68

2015 ADOPTED BUDGET RESOLUTION

Newark Parking Authority (Name) AUTHORITY

FISCAL YEAR: FROM: January 1, 2015 TO: December 31, 2015

WHEREAS, the Annual Budget and Capital Budget/Program for the Newark Parking Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the Newark Parking Authority at its open public meeting of October 23, 2014; and

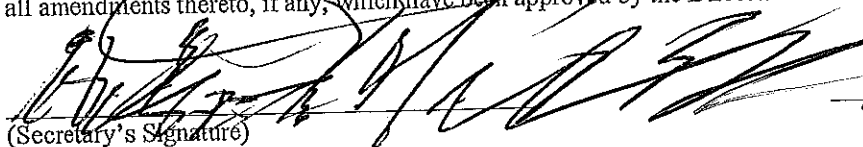
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,986,443, Total Appropriations, including any Accumulated Deficit, if any, of \$5,826,396 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$841,000 and Total Unrestricted Net Position planned to be utilized of \$841,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Newark Parking Authority, at an open public meeting held on October 23, 2014 that the Annual Budget and Capital Budget/Program of the Newark Parking Authority for the fiscal year beginning, January 1, 2015 and, ending, December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

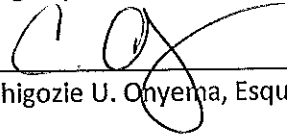
BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature) 10-23-14
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
DeAndre Rudolph	✓			
Hubert Graham	✓			
Raquel Cagley	✓			✓
AD Rawls	✓			
Evelyn Williams	✓			
Samuel Lucas	✓			
LaVar Young				✓

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AND ACCEPTING THE EXPENDITURES REPRESENTED IN THE 23 PERCENT INCREASE IN APPROPRIATIONS IN THE PARKING AUTHORITY OF THE CITY OF NEWARK'S 2015 BUDGET.

Approved as to form and
Legality on basis of Facts


Chigozie U. Onyema, Esquire

Factual Contents Certified As to
Accuracy

Ethelyn S. Bowers

RESOLUTION NO.: 10-2014- 69

WHEREAS, the State of New Jersey newly requires public entities to explain any variance +/- 10% for each line item in the budget, and provide supporting documentation;

WHEREAS, the Parking Authority of the City of Newark's 2015 budget reflects a 23% increase in appropriations or \$698,888;

WHEREAS, the increase was due to the restructuring of management personnel, and the need for additional parking enforcement officers;

WHEREAS, the increase was due to a significant increase in employee welfare costs;

WHEREAS, the increase was due to the anticipated hiring of additional operational and administrative personnel to facilitate the expansion of the Authority's operations and development;

WHEREAS, the increase was due to relocating the Authority's offices to new space, from its current 5,000 sq. ft. to approximately 15,000 sq. ft., which will accommodate the expansion of personnel. This move will also accommodate free employee parking, which the NPA currently disburses approximately \$3,200-\$4,100 per month to the private sector;

WHEREAS, the increase was due to annual employee reviews with salary adjustments and/or cost of living increases.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the Board of Commissioners hereby accepts and authorizes the expenditures represented in the 23% increase in appropriations, and was made aware of each expenditure as it was made and/or contemplated.


Commissioner Seconded the Motion
X - Indicates Vote AB - Absent NV - Not Voting
Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
LaVar Young				
Hubert Graham				
DeAndre Rudolph				
Raquel Cagley				
Evelyn Williams				

Samuel Lucas	✓			
A. Dean Rawls				✓

I hereby certify that the above Resolution No. 10-2014-70 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on October 23, 2014.

By:


HUBERT GRAHAM
Vice-Chairperson
Newark Parking Authority

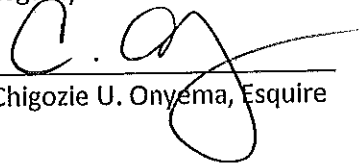
(SEAL)
ATTEST:

WITNESS:



RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AND ACCEPTING THE EXPENDITURES REPRESENTED IN THE 23 PERCENT INCREASE IN APPROPRIATIONS IN THE PARKING AUTHORITY OF THE CITY OF NEWARK'S 2015 BUDGET.

Approved as to form and
Legality on basis of Facts


Chigozie U. Onyema, Esquire

Factual Contents Certified As to
Accuracy

Ethelyn S. Bowers

RESOLUTION NO.: 10-2014-69

WHEREAS, the State of New Jersey newly requires public entities to explain any variance +/- 10% for each line item in the budget, and provide supporting documentation;

WHEREAS, the Parking Authority of the City of Newark's 2015 budget reflects a 23% increase in appropriations or \$698,888;

WHEREAS, the increase was due to the restructuring of management personnel, and the need for additional parking enforcement officers;

WHEREAS, the increase was due to a significant increase in employee welfare costs;

WHEREAS, the increase was due to the anticipated hiring of additional operational and administrative personnel to facilitate the expansion of the Authority's operations and development;

WHEREAS, the increase was due to relocating the Authority's offices to new space, from its current 5,000 sq. ft. to approximately 15,000 sq. ft., which will accommodate the expansion of personnel. This move will also accommodate free employee parking, which the NPA currently disburses approximately \$3,200-\$4,100 per month to the private sector;

WHEREAS, the increase was due to annual employee reviews with salary adjustments and/or cost of living increases.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the Board of Commissioners hereby accepts and authorizes the expenditures represented in the 23% increase in appropriations, and was made aware of each expenditure as it was made and/or contemplated.

Commissioner Seconded the Motion
X - Indicates Vote AB - Absent NV - Not Voting
Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
LaVar Young				✓
Hubert Graham	✓			
DeAndre Rudolph	✓			
Raquel Cagley	✓			
Evelyn Williams	✓			

Samuel Lucas	✓			
A. Dean Rawls				✓

I hereby certify that the above Resolution No. 10-2014-70 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on October 23, 2014.

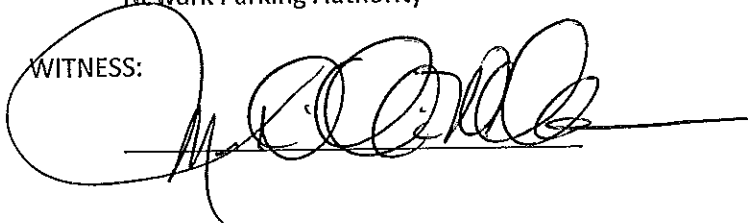
By:



HUBERT GRAHAM
Vice-Chairperson
Newark Parking Authority

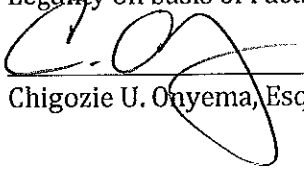
(SEAL)
ATTEST:

WITNESS:



71RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RECOMMENDING THAT THE PARKING METERS ON WEST MARKET STREET, BETWEEN UNIVERSITY AVENUE AND DR. MARTIN LUTHER KING, JR. BOULEVARD, BE EXTENDED FROM A ONE-HOUR TO TWO-HOUR TIME LIMIT.

**Approved as to form and
Legality on basis of Facts**


Chigozie U. Onyema, Esq.

**Factual Contents Certified
to by**

RESOLUTION NO.: 10-2014- 70

WHEREAS, Resolution 7R1-A(s) was adopted by the Newark City Council on April 27, 2010, which amended the Interlocal Agreement;

WHEREAS, one of the primary functions of the Parking Authority of the City of Newark is to manage the parking meter operation of the City, which includes the maintenance, servicing, and enforcement related to the meters;

WHEREAS, said amendment provided the Parking Authority with the power to recommend changes to on-street parking time regulation within the City of Newark;

WHEREAS, said amendment further provided that the Board of Commissioners of the Parking Authority adopt a Resolution of Recommendation and, thereafter, forward the same to the Director of Engineering and the Business Administrator, with a copy to the Mayor, Municipal Council and the City Clerk;

WHEREAS, thereafter, the Director of Engineering will submit the necessary ordinance to the Municipal Council for approval;

WHEREAS, pursuant to the aforesaid process, the Executive Director and Staff of the Authority have performed an analysis of certain streets within the City of Newark and on the parking system, and recommend that the parking meters on West Market Street between University Avenue and Martin Luther King, Jr. Boulevard be extended from a one-hour to a two-hour time limit, to better accommodate students at Essex County College, and;

WHEREAS, the aforesaid recommendation requires adoption by Resolution of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Parking Authority of the City of Newark accepts the recommendation of the Executive Director to extend the time limit of parking meters on West Market Street, between University Avenue and Martin Luther King, Jr. Boulevard, from one-hour to two-hours, and;

BE IT FURTHER RESOLVED, that the Executive Director shall forward a copy of this Resolution to the Director of Engineering for the City of Newark, and a copy to the Business Administrator for drafting, with a copy to the Office of the Mayor and the City Clerk, and submission of the requisite legislation to the City Council.

Commissioner

Seconded the Motion

X - Indicates Vote

AB - Absent

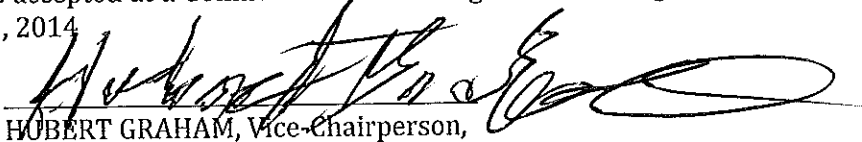
NV - Not Voting

Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
LaVar Young				✓
Hubert Graham	✓			
DeAndre Rudolph	✓			
Raquel Cagley	✓			
Evelyn Williams	✓			
Samuel Lucas	✓			
A. Dean Rawls				✓

I hereby certify that the above resolution was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on October 23, 2014

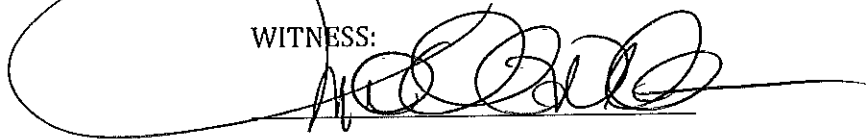
By:


 HUBERT GRAHAM, Vice-Chairperson,
 Newark Parking Authority

(SEAL)

ATTEST:

WITNESS:



**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK APPROVING AN EXPANSION TO THE
PARKING SYSTEM IN THE CITY OF NEWARK**

**Approved as to form and
Legality on basis of Facts**

**Factual Contents Certified
to by**

CHIGOZIE U. ONYEMA, ESQ.
General Counsel

RESOLUTION NO.: #10-2014- 7/

WHEREAS, Resolution 7R1-A(s) was adopted by the Newark City Council on April 27, 2010, which amended the Interlocal Agreement; and

WHEREAS, one of the primary functions of the Parking Authority of the City of Newark (the "Authority") is to manage the parking meter operation of the City, which includes the maintenance, servicing and enforcement related thereto; and

WHEREAS, the amendment did provide the parking Authority with the power to recommend the expansion of the locations, use, placement of meters, parking permit zones and/or other on-street parking time regulation and/or fee collection devices, whether physical or virtual, of the parking system with the City of Newark,; and

WHEREAS, important components of maintaining the parking system are the installation of meters and the designation of permit parking districts in locations that will be of benefit to the residents of the City and also to the businesses located therein; and

WHEREAS, said amendment further provided that the Board of Commissioners of the Parking Authority adopt a Resolution of Recommendation and, thereafter, forward same to the Director of Engineering and the Business Administrator, with a copy to the Mayor, Municipal Council and the City Clerk; and

WHEREAS, thereafter, the Director of Engineering will submit the necessary ordinance to the Municipal Council for approval; and

WHEREAS, pursuant to the aforesaid process, the Executive Director and Staff of the Authority have performed an analysis of the streets of the City of Newark and on the parking system and recommend the expansion of parking meter locations to be installed at the sites set forth in the annexed Schedule of Streets, which is incorporated herein by reference; and

WHEREAS, the aforesaid recommendation requires adoption by Resolution of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Parking Authority of the City of Newark accepts the recommendation of the Executive Director to expand the parking system, with the installation of meters at the sites set forth in the Schedule of Streets annexed hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that the Executive Director shall forward a copy of this Resolution to the Director of Engineering for the City of Newark, and a copy to the Business Administrator for drafting, with a copy to the Office of the Mayor and the City Clerk, and submission of the requisite legislation to the City Council.

Commissioner

Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

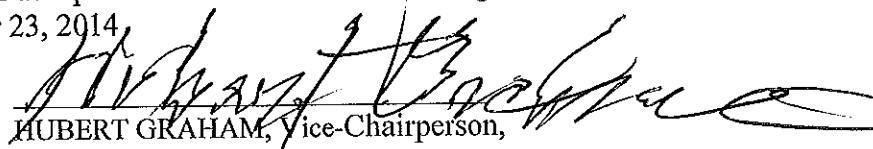
Commissioners

AYE NAY NV AB

LaVar Young				
Hubert Graham				
DeAndre Rudolph				
Raquel Cagley				
Evelyn Williams				
Samuel Lucas				
A. Dean Rawls				

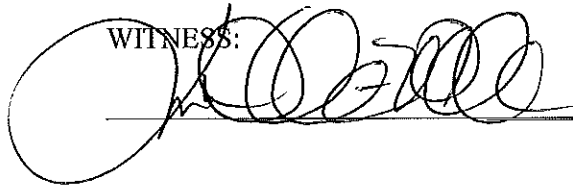
I hereby certify that the above resolution was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on October 23, 2014.

By:


HUBERT GRAHAM, Vice-Chairperson,
Newark Parking Authority

(SEAL)

ATTEST:

WITNESS: 

PROPOSED NEW METER PLACEMENT LOCATIONS