



AGENDA

BOARD OF COMMISSIONERS - Regular Meeting

September 25, 2014

5:00 p.m.

Call to Order

Attendance – Roll Call

Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; Adequate notice has been given to the public by advertisement in the Star Ledger and transmitted to the City of Newark's Public Information Office.

Pledge of Allegiance

Agenda Adoption

Proclamations, Awards, Honors (if any)

Action Items:

Minutes August 6, 2014

FINANCIAL REPORT

September Treasurer's Report –

COMMITTEE REPORTS

EXECUTIVE DIRECTOR'S REPORT

Ethelyn S. Bowers

Executive Session (09-2014-60)

RESOLUTIONS:

- 1. RESOLUTION #09-2014-61 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING THE LIST OF BILLS AND FINANCIAL REPORT FOR AUGUST 2014.**
- 2. RESOLUTION #09-2014-62 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR SEPTEMBER 2014.**
- 3. RESOLUTION #09-2014-63 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EVALUATION TEAM TO AWARD THE RFP FOR ACCOUNTING SERVICES.**
- 4. RESOLUTION #09-2014-64 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING**

**THE RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE
EVALUATION TEAM TO AWARD THE RFP FOR COMPUTER AND
INTERNET SERVICES.**

- 5. RESOLUTION #09-2014-65 OF THE BOARD OF COMMISSIONERS OF
THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING
AN ATTENDANCE POLICY FOR THE BOARD OF COMMISSIONERS.**

Unfinished Business

New Business

Public Comment

Chairperson/Board Comments

Adjournment:

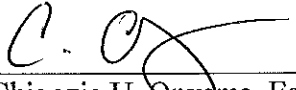
RESOLUTION RATIFYING THE LIST OF BILLS FOR AUGUST 2014

Resolution No. 09-2014-62

Approved as to form and
Legality on basis of Facts

Factual Contents Certified

by _____
Budget Authorization Certified



Chigozie U. Onyema, Esq.

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of August, 2014; and

WHEREAS, the Board of Commissioners previously approved the list of Bills for August, 2014 by way of email and/or phone vote; and

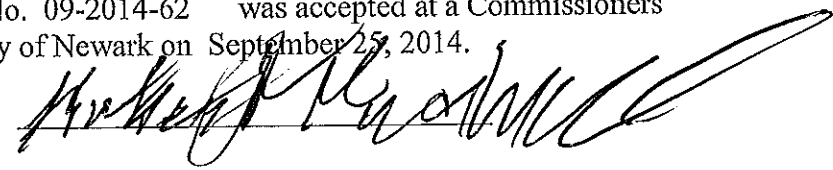
WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the List of Bills for August, 2014 is hereby ratified and approved for payment.

Commissioner _____ Seconded the Motion
X - Indicates Vote AB - Absent NV - Not Voting
Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
LaVar Young				
Hubert Graham				
DeAndre Rudolph				
Raquel Cagley				
Evelyn Williams				
Samuel Lucas				
A. Dean Rawls				

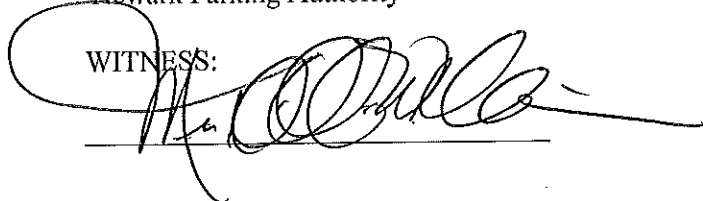
I hereby certify that the above Resolution No. 09-2014-62 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on September 25, 2014.

By: 

Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

WITNESS:



**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
AWARDING A PROFESSIONAL CONTRACT FOR ACCOUNTING SERVICES**

Approved as to form and
Legality on basis of Facts



Chigozie U. Onyema, Esquire

Factual Contents Certified As to
Accuracy

RESOLUTION NO.: 09 -2014-69

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-5 to appoint such persons or entities as may be required for the fulfilment of its statutory purpose; and

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Proposals for professional services under a Fair and Open Process, as defined in *N.J.S.A.* 19:44A-20.7, which was advertised in the Star Ledger on February 7, 2014 and on the website of the Parking Authority of the City of Newark; and

WHEREAS, no award was made within the sixty (60) day time requirement and the proposal was re-advertised in the Star Ledger on August 15, 2014; and

WHEREAS, in response to the Request for Qualifications, on February 21, 2014 and August 15, 2014, the Authority received and verified as complete Responses from the following individuals or entities:

1. Samuel L. Klein & Associates
2. Donohue, Gironda & Doria
3. Mauricio Canto, CPA

WHEREAS, the Executive Director and the Director of Compliance reviewed all of the Responses submitted by the aforesaid firms and determined that Samuel L. Klein, is the lowest qualified Respondent based on the Response and the criteria set forth in the Request for Proposals, and recommends that the Parking Authority of the City of Newark enter into a contract with same; and,

WHEREAS, the Financial Manager has certified as to the availability of funds for the purposes intended herein from the current budget:

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the response to Request for Qualifications Samuel L. Klein & Associates is deemed to be the lowest qualified Respondent and is therefore awarded a contract for Accounting Services for a period of one year commencing on October 1, 2014, which Response shall be made part of any contract; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with Samuel L. Klein & Associates; and

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that funds are available for this contract in the current budget of the Parking Authority of the City of Newark.

Dated: _____

Gabriela Santos
Financial Manager

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
AWARDING A PROFESSIONAL CONTRACT FOR ACCOUNTING SERVICES TO**

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman					DeAndre Rudolph				
Raquel Cagley					Evelyn Williams				
A. Dean Rawls					Samuel Lucas				
Hubert Graham									

CERTIFICATION

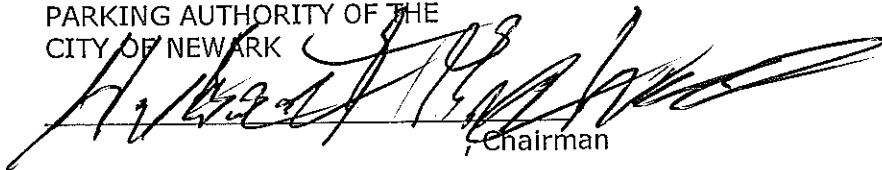
I _____, _____ Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL CONTRACT FOR COMPUTER AND INTERNET RELATED SERVICES TO BUSINESS MACHINE TECHNOLOGIES" (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on September 25, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 25th day of September, 2014.

PARKING AUTHORITY OF THE
CITY OF NEWARK


[SEAL]


Chairman

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
AWARDING A PROFESSIONAL CONTRACT FOR COMPUTER AND INTERNET
RELATED SERVICES**

Approved as to form and
Legality on basis of Facts

Factual Contents Certified As to
Accuracy



Chigozie U. Onyema, Esquire

RESOLUTION NO.: 09-2014-64

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-5 to appoint such persons or entities as may be required for the fulfilment of its statutory purpose; and

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Proposals for professional services under a Fair and Open Process, as defined in *N.J.S.A.* 19:44A-20.7, which was advertised in the Star Ledger on February 7, 2014 and on the website of the Parking Authority of the City of Newark; and

WHEREAS, no award was made within the sixty (60) day time requirement and the proposal was re-advertised in the Star Ledger on August 15, 2014; and

WHEREAS, in response to the Request for Qualifications, on February 21, 2014 and August 15, 2014, the Authority received and verified as complete Responses from the following individuals or entities:

1. Business Machine Technologies
2. Management Applications, Inc.

WHEREAS, the Executive Director, the Director of Compliance and Director of Administration reviewed all of the Responses submitted by the aforesaid firms and determined is the qualified best Respondent based on the Response and the criteria set forth in the Request for Proposals, and recommends that the Parking Authority of the City of Newark enter into a contract with Business Machine Technologies, Inc.; and,

WHEREAS, the Financial Manager has certified as to the availability of funds for the purposes intended herein from the current budget:

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the response to Request for Qualifications BUSINESS MACHINE TECHNOLOGIES is deemed to be the best qualified Respondent and is therefore awarded a contract for Accounting Services for a period of one year commencing on October 1, 2014, which Response shall be made part of any contract; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with Business Machine Technologies; and

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that funds are available for this contract in the current budget of the Parking Authority of the City of Newark.

Dated: _____

Gabriela Santos
Financial Manager

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
AWARDING A PROFESSIONAL CONTRACT FOR ACCOUNTING SERVICES TO**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman					DeAndre Rudolph				
Raquel Cagley					Evelyn Williams				
A. Dean Rawls					Samuel Lucas				
Hubert Graham									

CERTIFICATION

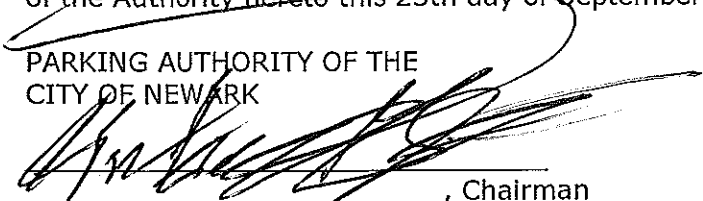
I _____, _____ Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL CONTRACT FOR COMPUTER AND INTERNET RELATED SERVICES TO BUSINESS MACHINE TECHNOLOGIES" (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on September 25, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 25th day of September, 2014.

PARKING AUTHORITY OF THE
CITY OF NEWARK

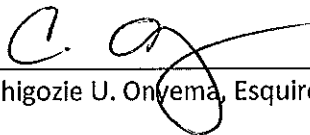
[SEAL]


_____, Chairman

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK MAKING THE PROVISIONS OF NEW JERSEY STATUTES ANNOTATED 40A:9-12.1(g) APPLICABLE TO THE PARKING AUTHORITY OF THE CITY OF NEWARK IN ORDER TO MAINTAIN ATTENDANCE OF COMMISSIONERS AT BOARD MEETINGS.

Approved as to form and
Legality on basis of Facts

Factual Contents Certified As to
Accuracy


Chigozie U. Onyema, Esquire

RESOLUTION NO.: 09 -2014- 65

WHEREAS, the Parking Authority of the City of Newark seeks to adopt the provisions of N.J.S.A. 40A:9-12.1(g) to allow the Parking Authority of the City of Newark to set standards for attendance at all regularly scheduled board meetings held by the Parking Authority of the City of Newark; and,

WHEREAS, the Board of Commissioners of the Parking Authority of the City of Newark is charged with the ultimate oversight of the Parking Authority of the City of Newark, pursuant to N.J.S.A. 40-11A-5, and attendance at Board of Commissioner meetings is central to that function; and,

WHEREAS, attendance at Board of Commissioner meetings is required to keep each Commissioner of the Parking Authority of the City of Newark informed and aware of the business of the Parking Authority of the City of Newark.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that pursuant to N.J.S.A. 40:9-12.1(g), the Parking Authority of the City of Newark hereby declares that any member of the Board of Commissioners who fails to attend three (3) consecutive meetings will be removed from the Board of Commissioners unless there is written evidence documenting a legitimate illness.

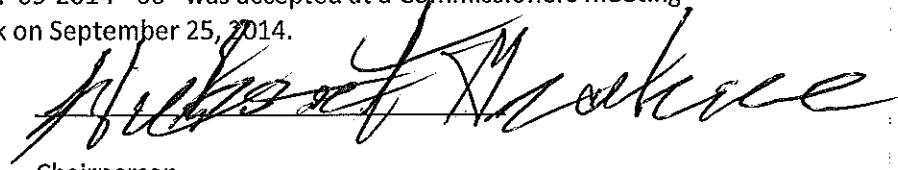
Commissioner Seconded the Motion
X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB

LaVar Young				
Hubert Graham				
DeAndre Rudolph				
Raquel Cagley				
Evelyn Williams				
Samuel Lucas				
A. Dean Rawls				

I hereby certify that the above Resolution No. 09-2014- 66 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on September 25, 2014.

By:



Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

WITNESS: 